

**Minutes of the Sheffield 20s and 30s Walking Group Committee Meeting, 18<sup>th</sup> October 2004**

**Present:** James B  
Simon L  
Philippa G  
Ed P

**Apologies:** Andrew R, James C, Cathy S

	Action
<ul style="list-style-type: none"> <li>• <b>Previous minutes:</b> The minutes from the meeting on 27/09/04 were accepted as correct.</li> </ul>	
<ul style="list-style-type: none"> <li>• <b>Matters arising:</b> <ul style="list-style-type: none"> <li>• <i>Liability</i> – A member has been investigating this issue, and has concluded that SWG operates suitable procedures. Amendments to be made to the current text concerning leaders on the website and in each walk programme. Thanks to Julia for investigating this issue. Andrew to place the amended walk liabilities onto the web site (JB to forward)</li> <li>• <i>Weekend Away Report Form</i>- No further work done. To be passed on to new committee.</li> <li>• <i>Walk Leader event</i> - very successful. 10 leaders attending, and some very useful discussion. Notes of the meeting were recorded (located in the Chair's handover document) and can be acted upon by the new committee.</li> </ul> </li> </ul>	JB/AR
<ul style="list-style-type: none"> <li>• <b>AGM and Handover:</b> <ul style="list-style-type: none"> <li>• <i>Constitution</i>- The additions to the constitution were discussed, and unanimously approved by those present. Additions were not made to section 2 of the constitution (Objectives) as this cannot be done without approval from the RA.</li> <li>• SL reported that 6 members have indicated they wish to stand, with only one person to confirm their intentions. SL to email members again for confirmation of their intention to stand.</li> <li>• Note of thanks/gift vouchers – SL to purchase of £15 Foothills vouchers for presentation to several members at the AGM.</li> <li>• JB to send out a general email to members this week re the Agenda for the evening, and the constitution additions.</li> </ul> </li> </ul>	SL  SL  JB

- The procedure for the night was discussed. It was agreed that each position will be voted on separately and that candidates who are unsuccessful in one post will be entitled to stand for a later post. SL to receive proposals and produce voting forms.
- Any committee member wishing to say a few words can do so on the night.

SL

- **Walks and Weekends:**

*Recent walks/weekends:*

Whitby – SL reported back. A successful trip, with excellent accommodation. All places were paid for. Walks were good, utilising public transport. SL commented that we were fortunate with the weather, and that the weekend would be better in the summer months. Definitely a weekend trip to run again. JB to complete Walk Leader Discount Form.

JB

*Future walks/ weekends:*

Grasmere- Balance paid and 5% discount secured. EP to take bookings on 25 October, and pass over to a new committee member for the organisation.

EP

December walks - SL to push leaders for their availability for new programme. JB to develop walks for December. 2005 walks to be developed by the new committee.

JB/SL

- **Secretary's report:**

The secretary was not in attendance to report. However, the Chairman passed on his thanks to the best ever Secretary for her efforts over the last two years.....again.

- **Socials:**

Christmas Dinner- Las Iguanas for booked for Sat 11 December. The group providing a subsidy of £2.50 per place. Correspondence has been entered into with Las Iguanas concerning the requested 10% service charge – SWG confirmed in writing that we are not prepared to pay this service charge, and will leave members to tip as they wish on the night. New social secretaries to take over the organisation on their appointment.

PG/JC

Simon to produce Xmas Do flyer.

SL

Ceilidh- JC confirmed via telephone that he has spoken with the Ceilidh organiser and has reserved 10 places. PG to send the cheque on to the organiser.

PG

- **Website:**

No report had been received from AR, however JB informed the committee that photos, and other items, have been updated.

- **Treasurer's Report:**

Current balance is £430.45

EP also circulated a Cash Flow Forecast stretching into the next year showing a healthy outlook .

EP to sort out the accounts ready for the AGM, including the auditing of the accounts by a third party.

The Chairman apologised for nearly missing the Treasurer's final report ever....

EP

- **Any other business:**

The Chairman stated that he felt the outgoing committee should be very proud of their achievements over the last 2 years, and passed on his thanks to all concerned for their efforts.

There is to be a small article on the group in the Sheffield Telegraph this coming Friday (22 October).

- **Next meeting:** New committee to decide.

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